



# Stephane GIRAUD

## PROJECT MANAGER



### OBJECTIVE

Bonjour! I moved from France to San Diego in September 2023. I came to California to fulfill my passion of being a baseball umpire, and also to live with my wonderful Californian wife. I'm looking for a part-time job compatible with my schedule and skills: customer driven mentality, adaptability, teamwork, organization, altruism and integrity.



### EXPERIENCE

From English To French - San Diego, CA - Private one-on-one and small group French lessons

**Private French teacher** - Since September 2024

Laurie en Californie - San Diego, CA - Private tours & events for French-speaking visitors to Southern California

**Tour guide & event staff** - since May 2024

Tutos Me - Paris, France - Occupational training programs, one for incarcerated people, one for medical workers transitioning to new careers, throughout the southwest region of France.

2022 - **Occupational instructor**, computer technology

2022-2023 - **Program coordinator/supervisor of all instructors**

Change-Up - Bordeaux, France - Provider of corporate team-building, event planning, tour guide services and exam proctoring

**Founder & owner** - 2017-2022

Merignac Handball - Bordeaux, France - Club funded by donations and grants supporting semi-pro handball competition at the national level

**Development manager** - 2015-2016

Provided partnership management, sponsor solicitation, events, communication. Website management and content creation

Cultures du Cœur Aquitaine - Bordeaux, France - Non-profit arts organization funded by government grants to provide arts access to low-income citizens (homeless, disabled, etc)

**Project manager and project developer** - 2014-2015

Managed the project for the region of Aquitaine, and developed expansion of the program into Lot-et-Garonne, a subregion of Aquitaine. Solicitation of donations, network management, communication, event coordination

Lullaby Company - Bordeaux, France - Semi-professional dance troupe

**Communication manager** - 2014

Advertise performances and class and audition opportunities to the public, and manage internal communications including class and performance schedules, website management, content creation

Baseball & Softball League of Aquitaine - Bordeaux, France - Non-profit organization in charge of the development of baseball/softball in the Aquitaine region, funded by government grants and membership dues

**Development director** - 2010-2013

Communication, website and content creation. Solicitation and management of partners and sponsors. Outreach to PE teachers, athletic directors, and students at schools, summer camps, YMCA-equivalent orgs, to recruit and build interest in the sport

Comité Régional Olympique et Sportif Aquitaine - Bordeaux, France - Olympic Committee of the Aquitaine region's Prison Reintegration Program providing sports-based outreach events for incarcerated people to aid in pre-release community integration

**Program manager** - 2007-2009

Direct service with incarcerated clients, communication, website management, private partner relations, and institutional networking

Chaussland - Bordeaux, France - Chain shoe retailer

**Assistant Store Manager** - 2004-2005

Store management, customer relations, staff training and supervision

Chaus'Sport - Bordeaux, France - Sportswear retailer

**Retail clerk** - 2004

Customer relations and stock management

Comité de Baseball de la Charente - Angoulême, France - Non-profit association for Charente, a subregion of Aquitaine, supporting the area's baseball/softball clubs

**Development manager** - 2000-2003

Outreach to PE teachers, athletic directors, and students at schools, summer camps, YMCA-equivalent orgs, to recruit and build interest in the sport; event organization, communication, solicitation and development of private sponsors/partners

Mc Donald's - Angoulême, France

**Assistant Branch Manager** - 1997-1999

Operational management, training, customer relations and conflict management

Hôtel Européen - Angoulême, France

**Receptionist** - 1996-1997

English-language customer relations and interpreting, reception, customer service and billing

Sud-Ouest - Angoulême, France - Newspaper for the southwest region of France, Charente subregion

**Sports news correspondent** - 1996-1998

**Tour Chaperone and French-English interpreter:** Folkestone, England (1991), Hoffman-Estates, IL - USA (2003)



## SKILLS

- . Project management
- . Teaching and tutoring
- . Group management
- . Event organization
- . Relational skills
- . Priority management
- . Conflict resolution
- . Word, Excel, PowerPoint, Photoshop, Gimp, Movie Maker...



## EDUCATION

University of Bordeaux - **Sport Project Management and Development National Certification** - 2008

INSEP - National Sports and Physical Education Institute - Paris

**Sports Instructor National Certification** - 2<sup>nd</sup> Level - 2003

CREPS - Regional Sports and Physical Education Center - **Sports Instructor National Certification** - 1<sup>st</sup> Level - 2000

University of Bordeaux - **Bachelor's Degree** (equivalent) in English Civilization & Literature - 1995



## LANGUAGES

French	99 %
English	85 %
Spanish	30 %



## HOBBIES

Baseball  
Photography  
Movies & Music



## CONTACT

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